

# The Arts Society Limpsfield

## **RULES**

### **1. Title**

The Society shall be called The Arts Society Limpsfield and shall be affiliated to The Arts Society.

### **2. Objects**

The Society shall have as its objects the promotion and advancement of the aesthetic education of its members; the cultivation of interest in, and study of, the decorative and fine arts; the giving of aid in any form to the conservation of the national artistic heritage for the benefit of the public; and the doing of any such things (whether or not included in the foregoing) as may be judged to conducive to the attainment of such objects or any of them.

### **3. Membership**

The Committee shall have, at its sole discretion, the right to admit, or to refuse to admit, any person to membership.

### **4. General Meetings**

(a) The annual general meeting of the Society shall be held in September on such date and at such time and place as shall be determined by the Committee.

(b) A special general meeting of members may be convened by the Committee at any time and shall be so convened if not less than forty members deliver to the Secretary a written requisition including a statement of the business to be conducted.

(c) Notice of the annual general meeting shall be sufficiently given if the date, time and place of the meeting shall be contained in any circular to members or shall be announced at the meeting of the Society previous to the date of the proposed annual general meeting.

(d) Notice of a special general meeting with a statement of the business to be transacted shall be sufficiently given in the manner described in sub-paragraph (c) above unless the Committee shall decide to issue written notice of such meeting.

(e) The business of the annual general meeting shall be:-

- to receive the examined accounts of the Society for the past year and the Treasurer's report thereon;
- to receive a report on the activities of the past year;
- to elect the Committee of the Society;

- to elect an independent financial examiner of the accounts of the Society;
- to consider any resolutions of which due notice has been given; and,
- with the permission of the Chairman, to discuss informally any other business.

(f) The election of the Committee shall be by a show of hands unless there are more candidates than there are vacancies to be filled, in which case election shall be by ballot of those present.

(g) The quorum for general meetings shall be fifty members or one tenth of the membership whichever is less.

(h) Except as provided in Rules 4(f), 10 and 11, voting shall be by simple majority. If there is an equality of votes, the Chairman shall have a casting vote.

## **5. Committee**

(a) The affairs of the Society shall be administered by a Committee which shall consist of not more than twelve members, including the Officers.

(b) The Officers of the Society shall be the Chairman, Vice-Chairman, Secretary and Treasurer, all of whom shall be nominated annually by the Committee for election at the annual general meeting.

(c) The Chairman (failing whom an appointee of the Committee) shall preside at all general meetings and Committee meetings of the Society. The decision of the Chairman of a general meeting upon any question of order, voting, adjournment of the meeting or interpretation of the Rules, shall be final. The Chairman shall attend and represent the Society, or shall appoint a deputy so to do, at all general meetings, area and national meetings of The Arts Society.

(d) Nominations for members of the Committee other than the Officers shall be given to the Secretary, signed by the proposer, the seconder and, as an indication of consent, by the nominee, by the 30th of June preceding the annual general meeting.

(e) Members of the Committee (other than the Officers) shall be nominated annually by the Committee for election at the annual general meeting.

(f) At each annual general meeting one third of the members of the Committee (other than the Officers) shall retire but, subject to sub-paragraph (e), shall be eligible for re-election.

(g) The Committee may fill any casual vacancy that may occur in its number, may appoint such sub-committees as it may consider necessary in the running of the Society, and may co-opt members to the Committee or to any sub-committee. Casual appointees shall hold office until the next annual general meeting and may then offer themselves for election.

(h) The Committee may appoint a President and up to three Vice-Presidents. The appointment of Vice-Presidents shall be for a period of five years.

- (i) Four members of the Committee, one of whom shall be the Chairman or the Vice-Chairman, shall constitute a quorum for meetings of the Committee.

## **6. Finance**

The Society's financial year shall end on the 30th of June. An independent financial examiner shall be appointed at the annual general meeting whose duties shall be to examine and report on the accounts of the Society for submission to the members.

## **7. Management of Funds**

The income and property of the Society, however derived, shall be applied solely towards the promotion of the objects of the Society and no portion thereof shall be transferred, directly or indirectly, by way of dividend, bonus or otherwise to any member or members of the Society.

## **8. Subscription**

The annual subscription shall be fixed by the Committee and shall be due for payment on or before 1st July. Members admitted to the Society after the 31st of December in any Society year shall be required to pay one half of the annual subscription in the year of joining.

## **9. Data Protection Act**

Members shall notify their address and any change thereof to the Society. The Society may hold computerised records of the names, addresses and telephone numbers of its members, and members are required to consent to the disclosure of such information to The Arts Society or to other Societies, Areas or companies affiliated to The Arts Society or the Society.

## **10. Amendment of Rules**

The Committee shall have power to amend these Rules but no such amendment shall be applied or take effect until approved in general meeting of the members by not less than two thirds of those present.

## **11. Winding up the Society**

If a resolution to wind up the affairs of the Society shall have been duly proposed and carried at a general meeting by at least two-thirds of those present, so much of the assets shall be realised as may be necessary to discharge the liabilities of the Society and all the remaining assets shall be made over to such one or more charitable institutions or other associations having charitable status with objects similar to those of the Society as the Committee shall decide.